

TOR for the Post of 'Project Manager Technical'

Educational Qualification:

- Bachelor's Degree in civil engineering
- Advanced construction management/ post graduate diploma in construction management will be preferred.

Experience:

- Minimum 10 years' experience of which majority of experience in project management of large-scale transport infrastructure projects.
- Experience in large scale construction in port infrastructure and particularly marine sector preferable.
- Experience in World Bank/ Externally Aided Projects/ Govt. projects will be preferred.

Competencies Required:

- Good Knowledge of contracts management, project planning, monitoring management techniques and technical evaluations
- Ability to establish and maintain good working relationships with internal and external stakeholders
- Good knowledge on river terminal planning/ pile foundation and river surveys (typographical, hydrographical, and geotechnical investigations, hydrological and morphological modelling)
- Good understanding on design validation
- Skills in the management of handling data/deliverables
- Team management and leadership skills
- Strong analytical skills, presentation, communication and report writing skills.
- Other Skills and experiences: Computer proficiency in MS Word, Excel is essential

Key Job Responsibilities:

- Leads technical team and project team and assist team and management in day to day activities.
- Monitor the project deliverables and estimate the probability that it will complete successfully on or before the deadline.
- Identify anything that reduces the probability of successful completion prior to deadline.
- Identify anything that would increase the probability of successful completion prior to deadline.
- Timely updating management about criticality and mitigation measures.
- Evaluate reports of the consultants and addresses contractual requirements related to scope, timelines and cost.
- Manager, monitor, supervise and expedite the progress of the individual components under the project plan.

- Review management reports and assist project team on risk and issues mitigation measures.
- Timely review risk registers and issue log, participates in key risk management discussions and advise mitigation measures.
- Assist in developing & implementing best project management practices.
- Ensure change controls management process in place.
- Any other duties as may be assigned for the efficient and smooth execution of the project by AIWTDS.
- Assist in composing responses to client communication and reports
- Assist team in prioritizing the technical issues and identifying the problem at the root of several technical issues.
- Conduct periodical team meetings and assist team in resolving issues.
- Evaluate technical methods and alternatives suggested by the consultants.

Remuneration:

The monthly fixed remuneration will be Rs. 1,20,000 to Rs. 1,50,000 per month or 30% hike on the existing remuneration whichever is less.

Period of Service:

The contract shall be initially till 31st December 2024 with a provision of further extension on an annual basis up to the end of the project, subject to satisfactory performance as assessed by the State Project Director, AIWTD Society.