

Annexure 9-4: TPM Report Format

Phase	Objectives	What / Risks (Is the parameter to be monitored?)	Where (Is the parameter to be monitored?)	How / Actions (Is the parameter to be monitored?)	Monitoring Criteria / Targets /			Who (Is responsible for monitoring?)
					When (Define the frequency / or continuous?)	Why (Is the parameter being monitored?)	Cost (if not included in project budget)	
During activity preparation								
During activity implementation								
During activity completion								