

**Minutes of Pre Bid Meeting**

Date: 17/08/2023

Tender Reference no. IN-IWT-343755-CS-QCBS-RT

Venue: AIWTD Society Conference Hall

Attendance: As attached in Annexure A

Replies to Pre Bid Queries for Hiring of Third Party Monitoring (TPM) Consultant (Safeguard Monitoring) for 4 Smaller Terminals at North Guwahati, Umananda (Guwahati Cluster) and Neamati, Aphalamukh (Majuli Cluster) held on 17/08/2023 at 1:00 p.m.

Sl. No	Section, subsection and clause in RFP	Page no. in RFP	Existing Clause				Bidders query/Suggestion	AIWTDS Response
			Sl. No	Position	Educational Qualification	Experience, Roles & Responsibility		
1	Section-7, Terms of Reference. Clause 6, Qualification and Experience of Key Expert	Page 68 & 69	1	Environmental Expert	Should be a Post-graduate in Environmental Planning /Engineering/ Environmental Sciences or relevant disciplines. Minimum 10 years of experience in the relevant field.	1. Experience in Conducting ESIA, environment modelling & preparing Environmental Management plans. Facilitation in understanding Environment protection aspect of project under PPP. 2. Experience to monitor the Implementation of EMP. 3. Experience in obtaining project clearance from relevant authority. 4. Experience of working in externally aided project such as project funded by World Bank, ADB, JICA projects.	6 months	Can the same expert work for the two positions simultaneously (Environmental Expert & Risk and Hazard Expert)  Environmental and Risk & Hazard are two different specializations.  No change in the RFB clauses.
			4.	Risk & Hazard Expert	M. Tech. in Chemical/Mechanical /Fire Engineering/ Chemical Tech. or	Working experience of hazard identification, conducting risk assessment for port/terminal and allied projects. 5 years of	3 months	

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				Master's degree in Toxicology/Chemical Tech./ Industrial Safety/Chemistry or Post Graduate Diploma (at least 1 year or above) in Industrial Safety from a University/recognized Inst. after graduation in engineering or Master's in Environmental Sciences.	experience of providing required inputs related to risk assessment, hazard management, and OHS management in preparation of EIA-EMP reports														
2	Section-7, Terms of Reference. Clause 6, Qualification and Experience of Key Expert	Page 68, 69 & 70	<table border="1"> <thead> <tr> <th>SI. No</th> <th>Position</th> <th>Educational Qualification</th> <th>Experience, Roles &amp; Responsibility</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Environmental Expert</td> <td>Should be a Post-graduate in Environmental Planning /Engineering/Environmental Sciences or relevant disciplines. Minimum 10 years of experience in the relevant field.</td> <td>                     1. Experience in Conducting ESIA, environment modelling &amp; preparing Environmental Management plans. Facilitation in understanding Environment protection aspect of project under PPP.                      2. Experience to monitor the Implementation of EMP.                      3. Experience in obtaining project clearance from relevant authority.                      4. Experience of working in externally aided project such as project funded by World Bank, ADB, JICA projects.                 </td> </tr> <tr> <td>2</td> <td>Social Development Expert (Labour Expert- 01 Gender Expert- 01)</td> <td>Should be a Postgraduate in Sociology/Social Work or relevant disciplines Minimum 10 years of experience in the relevant field.</td> <td>                     1. Experience in conducting SIA, Social Management Plan and well understanding of Social Safeguard aspects, such as grievance handling, GBV risk management, labour management aspect, contractor's code of conduct.                      2. Experience to monitor the implementation of SMP.                      3. Experience in obtaining project clearance from relevant authority.                      4. Experience of working in Externally Aided Project such as                 </td> </tr> </tbody> </table>			SI. No	Position	Educational Qualification	Experience, Roles & Responsibility	1	Environmental Expert	Should be a Post-graduate in Environmental Planning /Engineering/Environmental Sciences or relevant disciplines. Minimum 10 years of experience in the relevant field.	1. Experience in Conducting ESIA, environment modelling & preparing Environmental Management plans. Facilitation in understanding Environment protection aspect of project under PPP. 2. Experience to monitor the Implementation of EMP. 3. Experience in obtaining project clearance from relevant authority. 4. Experience of working in externally aided project such as project funded by World Bank, ADB, JICA projects.	2	Social Development Expert (Labour Expert- 01 Gender Expert- 01)	Should be a Postgraduate in Sociology/Social Work or relevant disciplines Minimum 10 years of experience in the relevant field.	1. Experience in conducting SIA, Social Management Plan and well understanding of Social Safeguard aspects, such as grievance handling, GBV risk management, labour management aspect, contractor's code of conduct. 2. Experience to monitor the implementation of SMP. 3. Experience in obtaining project clearance from relevant authority. 4. Experience of working in Externally Aided Project such as	Minimum 10 years of experience required (can it be 5 years)	No Changes. Please refer the RFB clauses.
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1	Environmental Expert	Should be a Post-graduate in Environmental Planning /Engineering/Environmental Sciences or relevant disciplines. Minimum 10 years of experience in the relevant field.	1. Experience in Conducting ESIA, environment modelling & preparing Environmental Management plans. Facilitation in understanding Environment protection aspect of project under PPP. 2. Experience to monitor the Implementation of EMP. 3. Experience in obtaining project clearance from relevant authority. 4. Experience of working in externally aided project such as project funded by World Bank, ADB, JICA projects.																
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				projects funded by World Bank, ADB, JICA etc.			
			3	Ecology & Biodiversity Expert Masters in Environmental Science / Masters in Zoology/ Masters in Ecology/Masters in Environment Management / Masters in Forest Management or equivalent, preferably with a focus on aquatic ecology. Minimum 10 years of experience in the relevant field.	1. Experience of providing required inputs in preparation & monitoring of EIA/ IEE & EMP reports, including one or more EIA/IEE study related to river terminals and/or waterway transport. 2. Experience in aquatic ecology management plan/Dolphin Conservation plan/ Wetland management plan preparation 3. Expert should have experience in externally aided projects (funded by WB, JICA, ADB etc.) & Experience of Gangetic Dolphin assessment study.		
3	Section 2. ITC C. Submission, Opening and Evaluation. Clause 17.7 and 17.9	Page 31	The Proposals must be submitted no later than: Date: 05-09-2023 Time: 14:00 hours IST The Proposal submission address is: The Proposals must be submitted online only through the GeM-procurement portal i.e. <a href="https://gem.gov.in">https://gem.gov.in</a>		Extension of date of submission: Requesting for 10 days Extension of Time for submission, as the date is mentioned 05.09.2023	No Changes.	
4	Section 2. ITC B. Preparation of Proposals. Clause 14.1.2	Page 29	Estimated input of Key Experts' time-input: 27 person- month		clarify on the total time inputs of Key experts	Total time input of entire Key experts is <b>27 person-month</b> as per clause 14.1.2 of RFP. The same is elaborated in the ToR point 6. QUALIFICATION & EXPERIENCE OF KEY PERSONNEL with the input period of the key experts.	

(Gaurav Upadhyay, IPS)  
State Project Director,  
Assam IWTD Society